

## Home Repair Client Information Intake Form

Legal Name of Homeowner:		Age:
Home Address: _____ City: _____		Number of Occupants?
Email: _____ Zip Code: _____		
Telephone Numbers: H: C: Please include <b>area code</b> W:	Do You own Your Home? <input type="checkbox"/> Yes <input type="checkbox"/> No Homeowners Insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No Current on Property Taxes? <input type="checkbox"/> Yes <input type="checkbox"/> No Name of Neighborhood: _____	

Is anyone in your household currently in the military or a veteran?  Yes  No  
Is at least one person on the deed a U.S. Citizen or Legal Permanent Resident?  Yes  No

### Special Needs

Is the homeowner or anyone in the home disabled?  Yes  No  
If yes, indicate the type of disability below (check all that apply, please describe if "other"):  
 Uses a Walker, Cane or Crutches  Wheelchair Bound  Blind  Hearing Impaired  
 Other:  
\_\_\_\_\_  
Is translation needed?  Yes  No If yes, what language: \_\_\_\_\_

### Household Income and Mortgage Information

The total, combined income for ALL persons living in the home is: \$ \_\_\_\_\_ per year.  
Are you still making loan payments on your home?  Yes  No  
If yes, what is your monthly payment? \$ \_\_\_\_\_ / month

### Sharing Your Personal Information?

Do we have permission to contact you for additional Information?  Yes  No  
Do we have your permission to share your information with similar programs?  Yes  No

Unless you give us permission to share your information with other organizations, your application will be kept confidential. If you check yes, you give Wichita habitat for Humanity your consent to share the information you provide on this application with similar organizations like Kansas Weatherization Assistance Program or Neighborhood Improvement Services.

## House Information / Exterior

### HOUSE INFORMATION

Place a large "X" over the house (below), which most resembles the size of your house.



Year Purchased: \_\_\_\_\_ Year Built: \_\_\_\_\_

Last Painted: \_\_\_\_\_ Square Feet: \_\_\_\_\_

### House Exterior

#### Siding

- wood
- brick
- shakes
- stucco
- painted stucco
- asbestos/slate
- aluminum
- vinyl

#### Trim

- wood
- vinyl
- metal

### House Condition

- Roof Leak?  
 Yes     No
- Foundation Issue?  
 Yes     No
- All Rooms Accessible?  
 Yes     No
- Mobile or Modular Home?  
 Yes     No

## Requested Repairs

Briefly describe the type of work you would like done on your home. Attach a separate piece of paper if there is not enough space to list all repairs. Remember that the items listed below will be considered for repair, but the final decision on what work can be done with our time and financial resources will be made at the discretion of WHFH Home Repair Program. The work done by WHFH Home Repair Program will focus on Minimum Housing Quality Standards. **No Cosmetic repairs or those deemed of a luxury nature will be allowed.**

*Please print*

Areas of Repair	Description
Accessibility Modifications. Examples: wheelchair ramp, bathroom grab bars, accessible shower stall, etc.	
Carpentry Repairs. Describe problems with siding, doors, windows, porches, steps, walkway repairs, etc. Indicate places on house needing repair.	
Electrical Repairs. List rooms where wall outlets, switches and light fixtures do not work.	
Plumbing Repairs. Describe sink, tub or toilet leaks, etc.	
Roofing/Guttering Repairs. Identify where roof leaks.	
Painting. List any exterior painting requirements	
HVAC Heating/AC systems or hot water heater that do not work or need repair.	

## Release and Authorization

I understand that this Pre-Application asks the occupants of the home being repaired, what repairs are needed, estimated income information, authorization to release information, and authorization to contact the homeowner. This will all be used to start the eligibility process. Completing this application in no way guarantees assistance of any kind. Additional information may be required to establish eligibility.

I understand that by filling out this Pre-Application, I am authorizing Habitat for Humanity to evaluate my need for assistance in repairing my home under the guidelines of the Home Repair Program.

I understand along with qualifying for a grant that I will be evaluated on my ability to repay a low-interest loan.

I understand that I will be evaluated on my Willingness to Partner with Wichita Habitat for Humanity doing sweat equity, volunteerism or classroom training. The amount required will be based on the size of the project.

I understand that the evaluation process will include personal visits, a repayment evaluation and employment verification.

I am declaring that I/we are the sole owner(s) of the property listed at the address given.

I am declaring that I/we have answered all the questions on this Pre-Application truthfully. I understand that if it's determined any information provided is not true, my application may be denied and I may be disqualified from the program even if I have already been selected to receive assistance.

I understand the original or a copy of this Pre-Application will be retained by Habitat for Humanity even if the application is not approved.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_